

# AMENDMENT NO. 3

## CITY OF CHICO - CONTRACTUAL SERVICES AGREEMENT

AGREEMENT DATED FEBRUARY 1, 2019

BETWEEN CITY OF CHICO

AND

TRI COUNTY BUILDING MAINTENANCE

Contractor

CUSTODIAL SERVICES FOR VARIOUS CITY-OWNED BUILDINGS

Project Title

002-682-5330, 212-659-5440, 853-000-5440, 850-670-5440, 856-691-5440, 929-630-5440 &  
930-640-5440

Budget Account Number

**THIS CONTRACTUAL SERVICES AGREEMENT AMENDMENT** (Amendment) is entered into on August 1, 2022, by and between the City of Chico, a municipal corporation under the laws of the State of California, (City), and Tri County Building Maintenance, a California corporation, (Contractor). On February 1, 2019, City and Contractor entered into "City of Chico - Contractual Services Agreement", (Agreement). On February 1, 2020, City and Consultant entered into Amendment No. 1 to the Agreement. On February 1, 2021, City and Consultant entered into Amendment No. 2 to the Agreement. The provisions of the Agreement are hereby amended as follows:

1. Exhibit B, Pages B-10 and B-11 are hereby superseded and replaced by revised Pages B10-R3 and B11-R3 attached hereto and by this reference incorporated into the Agreement.
2. Attachment A to Exhibit B pages for the following locations hereby supersede and replace the pages for these locations in the Agreement. The attached revised pages are by reference now incorporated into the Agreement.
  - a. Chico Municipal Center, 411 Main Street (3 Floors)
  - b. Council Chambers, 421 Main Street

- c. MSC Center, 901 Fir Street, Building 100
  - d. Police Department (Office Areas), 1460 Humboldt Road
  - e. Police Annex & Gym/Ranger Offices, 1500 Humboldt Road
  - f. Airport Field Ops Building, 108 Boeing Ave (new location added to Agreement)
  - g. Old CHP Building, 995 Fir Street (new location added to Agreement)
  - h. Fire Station 1, 842 Salem Street (services no longer received at this location)
3. Exhibit C is hereby superseded and replaced by revised Page C1-R3 through C3-R3 attached hereto and by this reference incorporated into the Agreement.
4. All other provisions of the Agreement shall remain in full force and effect.

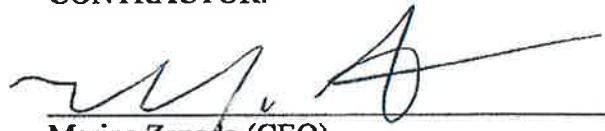
IN WITNESS WHEREOF, the parties have executed this Amendment on the date set forth above.

CITY:

  
\_\_\_\_\_  
Mark Sorensen, City Manager\*

\*Authorized pursuant to Section  
3.08.060 of the Chico Municipal Code

CONTRACTOR:

  
\_\_\_\_\_  
Marina Zepeda (CEO)

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Vince C. Ewing, City Attorney\*

\*Pursuant to The Charter of the  
City of Chico, Section 906(D)

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Erik Gustafson, Director of Public Works -  
Operations & Maintenance

REVIEWED AS TO CONTENT:

  
\_\_\_\_\_  
Barbara Martin, Interim Administrative Services Director\*

\*Reviewed by Finance and Information Systems

## AMENDED EXHIBIT B

### C. CITY BUILDINGS AND FACILITIES

The Definitions in Section B are provided to define the specific cleaning requirements for this agreement. Work schedules shall be established to meet the daily demands based on the Work needed for each of the City's buildings or facilities. Attachment A to Exhibit B provides a detailed schedule and scope of Work for each of the following buildings or facilities:

1. Chico Municipal Center - 411 Main Street (1<sup>st</sup> Floor - North Side, 2<sup>nd</sup> & 3<sup>rd</sup> Floor)
2. Chico Municipal Center - 411 Main Street - 1<sup>st</sup> Floor -South Side
3. Chico Council Chamber - 421 Main Street
4. Municipal Services Center - 901 Fir Street
  - a. Building #100
  - b. Building #200
  - c. Buildings # 300 and 400
5. Public Works Department - 965 Fir Street
6. Police Department - 1460 Humboldt Road
  - a. Office Areas
  - b. Temporary Holding Facility (Jail)
7. Police Annex & Gym / Ranger's Offices - 1500 Humboldt Drive
8. Water Pollution Control Plant - 4827 Chico River Road
9. Fire Department
  - a. Fire Station No. 1 - 842 Salem Street
  - b. Fire Station No. 2 - 182 E. 5th Avenue
  - c. Fire Station No. 3 - 145 Boeing Avenue
  - d. Fire Station No. 4 - 2405 Notre Dame Boulevard
  - e. Fire Station No. 5 - 1777 Manzanita Avenue
  - f. Chico Fire Training Center - 1466 Humboldt Road
10. Chico Municipal Airport - 150 Airpark Boulevard
  - a. Airport Field Ops Building
11. Parking Structure - 329 Salem Street
12. Amtrak Station - West 5th and Orange Streets
13. Ringel Park Restrooms - 1st Street and Broadway
14. City Plaza Restrooms - Main and 5th Streets

## AMENDED EXHIBIT B

15. Old Municipal Building - 441 Main Street
  - a. 1<sup>st</sup> Floor (includes Police Substation)
  - b. 2<sup>nd</sup> Floor

### 16. 995 Fir Street (Old CHP)

The Contractor shall perform additional services as requested by the City pursuant to the scope of services outlined in Attachment A to Exhibit B or deemed necessary by the City. The City will advise the Contractor in advance of the need for such additional services in writing using the "Additional Services Request Form" attached as Attachment B to Exhibit B. The Contractor will receive compensation for such services based on the unit prices or hourly rates specified in Attachment A to Exhibit B, Exhibit C - Compensation, or as previously agreed upon in writing.

#### D. ADDITIONAL PROVISIONS

For all facilities and buildings, the Contractor shall:

1. Clean mop heads daily and not leave submerged in mop bucket water overnight.
2. Change mop heads weekly without exception.
3. Empty and rinse mop buckets upon the completion of all mopping tasks at each facility and use clean, fresh water for each day of cleaning.
4. Never mop break rooms or kitchen areas after cleaning restrooms without changing the mop bucket water.
5. Restock all janitor storage shelves with City-provided paper supplies and notify the City what paper products need to be ordered each week.
6. Keep janitor closets neat and orderly at all times.
7. Provide all cleaning equipment (i.e. vacuums, mops, brooms, trash carts, etc.) and cleaning products to be used at each facility.
8. Provide Material Safety Data Sheets (MSDS) and obtain prior approval of the City for all cleaning products used.
9. Turn off all lights excluding those requested to be left on by City representatives. (Direct all such requests to the City's Facilities Manager, or the designee.)
10. At each Scope of Work location, log the date of service provided. The City will provide the checklist log and location for each log.
11. Lock all doors and windows upon departure.

**CUSTODIAL SERVICES**  
**ATTACHMENT A TO EXHIBIT B**  
**BUDGET ACCOUNT NO. 930-640-5440**

**1. CHICO MUNICIPAL CENTER - 411 Main St. - 1st Floor - North Side;  
2nd & 3rd Floors**

Custodial services shall be performed between the hours of 5:00 p.m. and 6:00 a.m.

MONTHLY RATE:

ANNUAL SERVICE RATE:

Additional	New Total
\$1,199.00	\$3,699.00
\$14,388.00	\$44,388.00

**ADDED DUTIES IN RED**

		WEEKLY SERVICES						
		M	T	W	TH	F	S	S
OFFICE AREAS								
Glass	Spot clean door entry glass & window glass to 7ft.							
Carpet	Vacuum all areas wall to wall & corners	X		X				
Floors vinyl or tile	Sweep & mop with disinfectant cleaner	X		X				
Trash	Empty trash cans & replace liners		x			x		
Doors	Spot clean surfaces to remove scuffs & marks							
Walls & ceilings	Spot clean surfaces; remove cobwebs from all	QUARTERLY						
Detail vacuum	Detail corners, and edges using corner tool	QUARTERLY						
High dust	Dust all horizontal surfaces, vents, window coverings	QUARTERLY						
CONFERENCE / MEETING ROOMS								
Glass	Spot clean door entry glass & window glass to 7ft.							
Carpet	Vacuum all areas wall to wall & corners	X		X				
Floors vinyl or tile	Sweep & spot mop	X		X				
Trash	Empty all trash cans & replace liners		X		X			
Doors	Spot clean surfaces to remove scuffs & marks							
Wipe down	Tables, chairs & counters							
Organize	Push in chairs; straighten materials; leave neat/orderly							
Detail vacuum	Detail corners & edges using corner tool	QUARTERLY						
High dust	Dust all horizontal surfaces, vents, window coverings	QUARTERLY						
Walls & ceilings	Spot clean surfaces; remove cobwebs from surfaces	QUARTERLY						
BREAK ROOMS / EATING AREAS								
Sinks & counters	Clean & sanitize	X		X				
Cabinets	Spot clean exterior of surfaces							
Tabletops	Clean & wipe down; organize; push in chairs	X		X				
Refrigerator	Clean & sanitize all exterior surfaces							
Microwave	Clean & sanitize inside & outside surfaces	X		X				
Coffee pots	Wash & rinse inside & outside pots; clean burners	X						
Trash	Empty all trash cans & replace liners	X	X	X	X	X		
Walls & ceilings	Spot clean surfaces; remove cobwebs from surfaces	QUARTERLY						
High dust	Dust all horizontal surfaces, vents, window coverings	QUARTERLY						
Consumables	Clean dispensers & restock	X	X	X	X	X		
Floors	Sweep & mop with disinfectant or vacuum	X	X	X	X	X		
RESTROOMS / SHOWERS / LOCKER ROOMS								
Sinks & counters	Clean & sanitize	X	X	X	X	X		
Mirrors & fixtures	All glass shall be cleaned & metal or chrome polished	X	X	X	X	X		
Toilets/urinals	Clean & sanitize	X	X	X	X	X		
Trash	Empty all trash cans & replace liners	X	X	X	X	X		
Floors	Sweep & mop with disinfectant	X	X	X	X	X		
Consumables	Clean dispensers & restock (soap, paper, feminine)	X	X	X	X	X		
Showers	Clean & sanitize		X		X			
Walls/partitions	Clean & sanitize	X	X	X	X	X		
Dust	Dust all horizontal surfaces, vents, window coverings							
HALLWAYS / CORRIDORS / STAIRS / ELEVATORS								
Floors	Sweep solid surfaces; vacuum carpet areas	X	X	X	X	X		
Stair railings	Wipe clean & sanitize			X		X		
Dust/Cobwebs	Dust all horizontal surfaces, vents, window coverings		MONTHLY					
ENTRANCES / LOBBY AREAS								

Services  
Upon  
Request  
Unit Price

\$75.00

\$86.00

\$53.00

\$26.00

\$30.00

\$19.00

\$25.00

\$10.00

\$25.00

\$25.00



**CUSTODIAL SERVICES**  
**ATTACHMENT A TO EXHIBIT B**  
**BUDGET ACCOUNT NO. 930-640-5440**

**3. CHICO COUNCIL CHAMBER BUILDING - 421 Main St.**

Custodial services shall be performed between the hours of 5:00 p.m. and 6:00 a.m.

MONTHLY RATE:

ANNUAL SERVICE RATE:

Additional New Total

**\$515.00 \$1,080.43**

**\$6,180.00 \$12,965.16**

**ADDED DUTIES IN RED**

		WEEKLY SERVICES						
		M	T	W	TH	F	S	S
<b>OFFICE AREAS</b>								
Glass	Spot clean door entry glass & window glass to 7ft.							
Carpet	Vacuum all areas wall to wall & corners							
Floors vinyl or tile	Sweep & mop with disinfectant cleaner							
Trash	Empty trash cans & replace liners							
Doors	Spot clean surfaces to remove scuffs & marks							
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
Detail vacuum	Detail corners & edges using corner tool							
High dust	Dust all horizontal surfaces, vents, window coverings							
<b>CONFERENCE / MEETING ROOMS</b>								
Glass	Spot clean door entry glass & window glass to 7ft.							
Carpet	Vacuum all areas wall to wall & corners	X	X	X	X	X		
Floors vinyl or tile	Sweep & spot mop							
Trash	Empty all trash cans & replace liners	X	X	X	X	X		
Doors	Spot clean surfaces to remove scuffs & marks	X	X	X	X	X		
Wipe down	Tables, chairs & counters	X	X	X	X	X		
Organize	Push in chairs; straighten materials; leave neat/orderly	X			X			
Detail vacuum	Detail corners & edges using corner tool	QUARTERLY						
High dust	Dust all horizontal surfaces, vents, window coverings	QUARTERLY						
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces	QUARTERLY						
<b>BREAK ROOMS / EATING AREAS</b>								
Sinks & counters	Clean & sanitize	X			X			
Cabinets	Spot clean exterior of surfaces							
Tabletops	Clean & wipe down; organize; push in chairs							
Refrigerator	Clean & sanitize all exterior surfaces							
Microwave	Clean & sanitize inside & outside surfaces							
Coffee pots	Wash & rinse inside & outside pots; clean burners	X	X	X	X	X		
Trash	Empty all trash cans & replace liners	X			X			
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
High dust	Dust all horizontal surfaces, vents, window coverings							
Consumables	Clean dispensers & restock				X			
Floors	Sweep & mop with disinfectant or vacuum	X			X			
<b>RESTROOMS / SHOWERS / LOCKER ROOMS</b>								
Sinks & counters	Clean & sanitize	X	X	X	X	X		
Mirrors & fixtures	All glass shall be cleaned & metal or chrome polished	X	X	X	X	X		
Toilets/urinals	Clean & sanitize	X	X	X	X	X		
Trash	Empty all trash cans & replace liners	X	X	X	X	X		
Floors	Sweep & mop with disinfectant	X	X	X	X	X		
Consumables	Clean dispensers & restock (soap, paper, feminine)	X	X	X	X	X		
Walls/partitions	Clean & sanitize							
Dust	Dust all horizontal surfaces, vents & window coverings							

Services  
Upon  
Request  
Unit Price

**\$110.00**

**\$45.00**

**\$150.00**

**\$15.00**

**\$20.00**

**\$25.00**

**CUSTODIAL SERVICES**  
**ATTACHMENT A TO EXHIBIT B**  
**BUDGET ACCOUNT NO. 930-640-5440**

**4.a. CHICO MUNICIPAL SERVICES CENTER - Bldg. #100**

Custodial services shall be performed between the hours of 5:00 p.m. and 6:00 a.m.

**MONTHLY RATE:**

**ANNUAL SERVICE RATE:**

**Additional New Total**

<b>\$355.00</b>	<b>\$ 755.38</b>
<b>\$4,260.00</b>	<b>\$9,064.56</b>

**ADDED DUTIES IN RED**

		WEEKLY SERVICES						
		M	T	W	TH	F	S	S
<b>OFFICE AREAS</b>								
Glass	Spot clean door entry glass & window glass to 7ft.							
Carpet	Vacuum all areas wall to wall & corners	X			X			
Floors vinyl or tile	Sweep & mop with disinfectant cleaner							
Trash	Empty trash cans & replace liners	X			X			
Doors	Spot clean surfaces to remove scuffs & marks							
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
Detail vacuum	Detail corners & edges using corner tool							
High dust	Dust all horizontal surfaces, vents, window coverings							
<b>CONFERENCE / MEETING ROOMS</b>								
Glass	Spot clean door entry glass & window glass to 7ft.							
Carpet	Vacuum all areas wall to wall & corners							
Floors vinyl or tile	Sweep & spot mop							
Trash	Empty all trash cans & replace liners							
Doors	Spot clean surfaces to remove scuffs & marks							
Wipe down	Tables, chairs & counters							
Organize	Push in chairs; straighten materials; leave neat/orderly							
Detail vacuum	Detail corners & edges using corner tool							
High dust	Dust all horizontal surfaces, vents, window coverings							
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
<b>BREAK ROOMS / EATING AREAS</b>								
Sinks & counters	Clean & sanitize	X	X	X	X	X		
Cabinets	Spot clean exterior of surfaces							
Tabletops	Clean & wipe down; organize; push in chairs	X	X	X	X	X		
Refrigerator	Clean & sanitize all exterior surfaces							
Microwave	Clean & sanitize inside & outside surfaces	X	X	X	X	X		
Coffee pots	Wash & rinse inside & outside pots; clean burners							
Trash	Empty all trash cans & replace liners	X	X	X	X	X		
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
High dust	Dust all horizontal surfaces, vents, window coverings							
Consumables	Clean dispensers & restock				X			
Floors	Sweep & mop with disinfectant or vacuum	X	X	X	X	X		
<b>RESTROOMS / SHOWERS / LOCKER ROOMS</b>								
Sinks & counters	Clean & sanitize	X	X	X	X	X		
Mirrors & fixtures	All glass shall be cleaned & metal or chrome polished	X			X			
Toilets/urinals	Clean & sanitize	X	X	X	X	X		
Trash	Empty all trash cans & replace liners	X	X	X	X	X		
Floors	Sweep & mop with disinfectant	X	X	X	X	X		
Consumables	Clean dispensers & restock (soap, paper, feminine)	X	X	X	X	X		
Showers	Clean & sanitize		X		X			
Walls/partitions	Clean & sanitize							
Dust	Dust all horizontal surfaces, vents & window coverings							
<b>HALLWAYS / CORRIDORS / STAIRS / ELEVATORS</b>								
Floors	Sweep solid surfaces; vacuum carpet areas	X	X	X	X	X		
Stair railings	Wipe clean and sanitize							
Dust	Dust all horizontal surfaces, vents & window coverings							
<b>ENTRANCES / LOBBY AREAS</b>								
Floors	Sweep & mop solid surfaces; vacuum carpet areas							
Entry doors	Spot clean glass & surfaces to remove scuffs & marks							

Services  
Upon  
Request  
Unit Price

**\$125.00**

**\$100.00**

**\$25.00**

**\$105.00**

**CUSTODIAL SERVICES**  
**ATTACHMENT A TO EXHIBIT B**  
**BUDGET ACCOUNT NO. 930-640-5440**

**6.a. POLICE DEPARTMENT (Office Areas) - 1460 Humboldt Rd.**

**Addtl MONTHLY RATE:**

Custodial services shall be performed between the hours of 5:00 p.m. and 6:00 a.m. **ANNUAL SERVICE RATE:**

Additional	New Total
100	100
100	200
100	300
100	400
100	500
100	600
100	700
100	800
100	900
100	1000
100	1100
100	1200
100	1300
100	1400
100	1500
100	1600
100	1700
100	1800
100	1900
100	2000
100	2100
100	2200
100	2300
100	2400
100	2500
100	2600
100	2700
100	2800
100	2900
100	3000
100	3100
100	3200
100	3300
100	3400
100	3500
100	3600
100	3700
100	3800
100	3900
100	4000
100	4100
100	4200
100	4300
100	4400
100	4500
100	4600
100	4700
100	4800
100	4900
100	5000
100	5100
100	5200
100	5300
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100	5900
100	6000
100	6100
100	6200
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100	6400
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100	6700
100	6800
100	6900
100	7000
100	7100
100	7200
100	7300
100	7400
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100	7600
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100	7800
100	7900
100	8000
100	8100
100	8200
100	8300
100	8400
100	8500
100	8600
100	8700
100	8800
100	8900
100	9000
100	9100
100	9200
100	9300
100	9400
100	9500
100	9600
100	9700
100	9800
100	9900
100	10000

\$670.00	\$ 2,306.00
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\$8,040.00	\$ 27,672.00
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**ADDED DUTIES IN RED**

		WEEKLY SERVICES							Services Upon Request
		M	T	W	TH	F	S	S	Unit Price
<b>OFFICE AREAS</b>									
Glass	Spot clean door entry glass & window glass to 7ft.								
Carpet	Vacuum all areas wall to wall & corners			X				X	
Floors vinyl or tile	Sweep & mop with disinfectant cleaner			X				X	
Trash	Empty trash cans & replace liners			X				X	
Doors	Spot clean surfaces to remove scuffs & marks								
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces								
Detail vacuum	Detail corners & edges using corner tool								
Dispatch Area:	Empty trash cans & replace liners	X	X		X	X	X		\$205.00
<b>CONFERENCE / MEETING ROOMS</b>									
Glass	Spot clean door entry glass & window glass to 7ft.								
Carpet	Vacuum all areas wall to wall & corners			X				X	
Floors vinyl or tile	Sweep & spot mop								
Trash	Empty all trash cans & replace liners							X	
Doors	Spot clean surfaces to remove scuffs & marks								
Wipe down	Tables, chairs & counters			X				X	
Organize	Push in chairs; straighten materials; leave neat/orderly								
Detail vacuum	Detail corners & edges using corner tool								
High dust	Dust all horizontal surfaces, vents, window coverings								
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces								
<b>BREAK ROOMS / EATING AREAS</b>									
Sinks & counters	Clean & sanitize			X		X		X	
Cabinets	Spot clean exterior of surfaces								
Tabletops	Clean & wipe down; organize; push in chairs	X	X	X	X	X	X	X	\$175.00
Refrigerator	Clean & sanitize all exterior surfaces								
Microwave	Clean & sanitize inside & outside surfaces			X		X		X	
Coffee pots	Wash & rinse inside & outside pots; clean burners								
Trash	Empty all trash cans & replace liners	X	X	X	X	X	X	X	
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces								
High dust	Dust all horizontal surfaces, vents, window coverings								
Consumables	Clean dispensers & restock			X		X		X	
Floors	Sweep & mop with disinfectant or vacuum			X		X		X	
<b>RESTROOMS / SHOWERS / LOCKER ROOMS</b>									
Sinks & counters	Clean & sanitize	X	X	X	X	X	X	X	
Mirrors & fixtures	All glass shall be cleaned & metal or chrome polished	X	X	X	X	X	X	X	
Toilets/urinals	Clean & sanitize	X	X	X	X	X	X	X	
Trash	Empty all trash cans & replace liners	X	X	X	X	X	X	X	
Floors	Sweep & mop with disinfectant			X	X	X	X	X	
Consumables	Clean dispensers & restock (soap, paper, feminine)	X	X	X	X	X	X	X	
Walls/partitions	Clean & sanitize							X	
Showers	Clean & sanitize	X		X		X			
Dust	Dust all horizontal surfaces, vents & window coverings								
<b>HALLWAYS / CORRIDORS / STAIRS / ELEVATORS</b>									
Floors	Sweep solid surfaces; vacuum carpet areas			X		X		X	
Stair railings	Wipe clean & sanitize								
Dust	Dust all horizontal surfaces, vents & window coverings								
<b>ENTRANCES / LOBBY AREAS</b>									



**CUSTODIAL SERVICES**  
**ATTACHMENT A TO EXHIBIT B**  
**BUDGET ACCOUNT NO. 930-640-5440**

**7. POLICE ANNEX/RANGER'S OFFICES - 1500 Humboldt Road**

Custodial services shall be performed between the hours of 8:00 a.m. and 5:00 p.m.

**MONTHLY SERVICE RATE:**

**ANNUAL SERVICE RATE:**

**HOURLY RATE:**

Additional	New Total
\$162.00	\$537.00
\$1,944.00	\$6,444.00

**Friday services have been removed, resulting in a reduction of \$75/month**

**ADDED DUTIES IN RED**

		WEEKLY SERVICES							Services Upon Request Unit Price
		M	T	W	TH	F	S	S	
OFFICE AREAS									
Glass	Spot clean door entry glass & window glass to 7ft.								
Carpet	Vacuum all areas wall to wall & corners	X	X	X	X				\$16.25
Floors vinyl or tile	Sweep & mop with disinfectant cleaner	X	X	X	X				\$16.25
Trash	Empty trash cans & replace liners	X	X	X	X				\$16.25
Doors	Spot clean surfaces to remove scuffs & marks								
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces								
Detail vacuum	Detail corners & edges using corner tool								
High dust	Dust all horizontal surfaces, vents, window coverings								
CONFERENCE / MEETING ROOMS									
Glass	Spot clean door entry glass & window glass to 7ft.								
Carpet	Vacuum all areas wall to wall & corners		X		X				\$18.75
Floors vinyl or tile	Sweep & spot mop	X			X				\$15.25
Trash	Empty all trash cans & replace liners	X	X	X	X				\$18.75
Doors	Spot clean surfaces to remove scuffs & marks								
Wipe down	Tables, chairs & counters	X	X	X	X				\$16.00
Organize	Push in chairs; straighten materials; leave neat/orderly								
Detail vacuum	Detail corners & edges using corner tool								
High dust	Dust all horizontal surfaces, vents, window coverings								
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces								
BREAK ROOMS / EATING AREAS									
Sinks & counters	Clean & sanitize	X		X	X				\$18.75
Cabinets	Spot clean exterior of surfaces								
Tabletops	Clean & wipe down; organize; push in chairs	X		X					\$15.75
Refrigerator	Clean & sanitize all exterior surfaces								
Microwave	Clean & sanitize inside & outside surfaces	X		X					\$15.75
Coffee pots	Wash & rinse inside & outside pots; clean burners								
Trash	Empty all trash cans & replace liners	X	X	X	X				\$18.75
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces								
High dust	Dust all horizontal surfaces, vents, window coverings								
Consumables	Clean dispensers & restock		X		X				\$18.75
Floors	Sweep & mop with disinfectant or vacuum		X		X				\$22.50
RESTROOMS / SHOWERS / LOCKER ROOMS									
Sinks & counters	Clean & sanitize	X	X	X	X				\$18.75
Mirrors & fixtures	All glass shall be cleaned & metal or chrome polished	X	X	X	X				\$18.00
Toilets/urinals	Clean & sanitize	X	X	X	X				\$20.25
Trash	Empty all trash cans & replace liners	X	X	X	X				\$20.25
Floors	Sweep & mop with disinfectant	X	X	X	X				\$20.25
Consumables	Clean dispensers & restock (soap, paper, feminine)	X	X	X	X				\$15.00
Walls/partitions	Clean & sanitize								
Showers	Clean & sanitize								
Dust	Dust all horizontal surfaces, vents & window coverings								
GYM									
Floors	Sweep solid surfaces; vacuum carpet areas	X	X	X	X				\$162.00
Stair railings	Wipe clean & sanitize								
Dust	Dust all horizontal surfaces								
ENTRANCES / LOBBY AREAS									
Floors	Sweep & mop solid surfaces; vacuum carpet areas	X	X	X	X	X			\$16.25
Entry doors	Spot clean glass & surfaces to remove scuffs & marks		X		X				\$18.50

**CUSTODIAL SERVICES**  
**ATTACHMENT A TO EXHIBIT B**  
**BUDGET ACCOUNT NO. 930-640-5440**

**9.a. FIRE STATION NO. 1 - 842 Salem Street**

Custodial services shall be performed between the hours of 5:00 p.m. and 8:00 a.m., Monday evening through Saturday morning.

**MONTHLY SERVICE RATE:**

**ANNUAL SERVICE RATE:**

**HOURLY RATE:**

**No Service**

**\$ N/A**

**\$ N/A**

		WEEKLY SERVICES						
		M	T	W	TH	F	S	S
<b>OFFICE AREAS</b>								
Glass	Spot clean door entry glass & window glass to 7ft.							
Carpet	Vacuum all areas wall to wall & corners							
Floors vinyl or tile	Sweep & mop with disinfectant cleaner							
Trash	Empty trash cans & replace liners							
Doors	Spot clean surfaces to remove scuffs & marks							
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
Detail vacuum	Detail corners & edges using corner tool							
High dust	Dust all horizontal surfaces, vents, window coverings							
<b>CONFERENCE / MEETING ROOMS - N/A</b>								
Glass	Spot clean door entry glass & window glass to 7ft.							
Carpet	Vacuum all areas wall to wall & corners							
Floors vinyl or tile	Sweep & spot mop							
Trash	Empty all trash cans & replace liners							
Doors	Spot clean surfaces to remove scuffs & marks							
Wipe down	Tables, chairs & counters							
Organize	Push in chairs; straighten materials; leave neat/orderly							
Detail vacuum	Detail corners & edges using corner tool							
High dust	Dust all horizontal surfaces, vents, window coverings							
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
<b>BREAK ROOMS / EATING AREAS</b>								
Sinks & counters	Clean & sanitize							
Cabinets	Spot clean exterior of surfaces							
Tabletops	Clean & wipe down; organize; push in chairs							
Refrigerator	Clean & sanitize all exterior surfaces							
Microwave	Clean & sanitize inside & outside surfaces							
Coffee pots	Wash & rinse inside & outside pots; clean burners							
Trash	Empty all trash cans & replace liners							
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
High dust	Dust all horizontal surfaces, vents, window coverings							
Consumables	Clean dispensers & restock							
Floors	Sweep & mop with disinfectant or vacuum							
<b>RESTROOMS / SHOWERS / LOCKER ROOMS - N/A</b>								
Sinks & counters	Clean & sanitize							
Mirrors & fixtures	All glass shall be cleaned & metal or chrome polished							
Toilets/urinals	Clean & sanitize							
Trash	Empty all trash cans & replace liners							
Floors	Sweep & mop with disinfectant							
Consumables	Clean dispensers & restock (soap, paper, feminine)							
Walls/partitions	Clean & sanitize							
Dust	Dust all horizontal surfaces, vents & window coverings							

**Services  
Upon  
Request  
Unit Price**

**CUSTODIAL SERVICES**  
**ATTACHMENT A TO EXHIBIT B**  
**BUDGET ACCOUNT NO. 856-691-5440**

**New Service**

**10.b. CHICO MUNICIPAL AIRPORT (Field Operations Bldg.) 108 Boeing Ave. MONTHLY SERVICE RATE:**

**\$325.00**

Custodial services shall be performed between the hours of 5:00 p.m. and 6:00 a.m. **ANNUAL SERVICE RATE:**

**\$3,900.00**

**HOURLY RATE:**

		WEEKLY SERVICES						
		M	T	W	TH	F	S	S
<b>OFFICE AREAS</b>								
Glass	Spot clean door entry glass & window glass to 7ft.							
Carpet	Vacuum all areas wall to wall & corners							
Floors vinyl or tile	Sweep & mop with disinfectant cleaner							
Trash	Empty trash cans & replace liners							
Doors	Spot clean surfaces to remove scuffs & marks							
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
Detail vacuum	Detail corners & edges using corner tool							
High dust	Dust all horizontal surfaces, vents, window coverings							
<b>CONFERENCE / MEETING ROOMS</b>								
Glass	Spot clean door entry glass & window glass to 7ft.							
Carpet	Vacuum all areas wall to wall & corners							
Floors vinyl or tile	Sweep & spot mop							
Trash	Empty all trash cans & replace liners							
Doors	Spot clean surfaces to remove scuffs & marks							
Wipe down	Tables, chairs & counters							
Organize	Push in chairs; straighten materials; leave neat/orderly							
Detail vacuum	Detail corners & edges using corner tool							
High dust	Dust all horizontal surfaces, vents, window coverings							
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
<b>BREAK ROOMS / EATING AREAS</b>								
Sinks & counters	Clean & sanitize							
Cabinets	Spot clean exterior of surfaces							
Tabletops	Clean & wipe down; organize; push in chairs							
Refrigerator	Clean & sanitize all exterior surfaces							
Microwave	Clean & sanitize inside & outside surfaces							
Coffee pots	Wash & rinse inside & outside pots; clean burners							
Trash	Empty all trash cans & replace liners							
Walls & ceilings	Spot clean surfaces; remove cobwebs from all surfaces							
High dust	Dust all horizontal surfaces, vents, window coverings							
Consumables	Clean dispensers & restock							
Floors	Sweep & mop with disinfectant or vacuum							
<b>2 Bathrooms: Interior &amp; Exterior Maintenance &amp; Pilots</b>								
Sinks & counters	Clean & sanitize					X		
Mirrors & fixtures	All glass shall be cleaned & metal or chrome polished					X		
Toilets/urinals	Clean & sanitize					X		
Trash	Empty all trash cans & replace liners					X		
Floors	Sweep & mop with disinfectant					X		
Consumables	Clean dispensers & restock (soap, paper, feminine)					X		
Walls/partitions	Clean & sanitize							
Dust	Dust all horizontal surfaces, vents & window coverings							
<b>HALLWAYS / CORRIDORS / STAIRS / ELEVATORS</b>								

**Services  
Upon  
Request  
Unit Price**

**\$54.00**

**\$54.00**

**\$54.00**

**\$54.00**

**\$54.00**

**\$55.00**



**CUSTODIAL SERVICES**  
**ATTACHMENT A TO EXHIBIT B**  
**BUDGET ACCOUNT NO. 930-640-5440**

**\$630.00**

**1 MONTHLY SERVICE RATE:**

**ANNUAL SERVICE RATE:**

**HOURLY RATE:**

Services Upon Request	Unit Price
	\$26.05
	\$26.05
	\$26.00
	\$56.90
	\$28.75
	\$28.50
	\$26.50
	\$26.50
	\$38.75
	\$52.10
	\$24.05
	\$24.05
	\$48.75
	\$59.10
	\$49.45
	\$35.00
	\$26.75



### AMENDMENT NO. 3

## CITY OF CHICO - CONTRACTUAL SERVICES AGREEMENT

### TRI COUNTY BUILDING MAINTENANCE

Contractor

### CUSTODIAL SERVICES FOR VARIOUS CITY-OWNED BUILDINGS

Project Title

002-682-5330, 212-659-5440, 853-660-5440, 850-670-5440,  
856-691-5440, 929-630-5440 & 930-640-5440

Budget Account No.

### AMENDED EXHIBIT C

### COMPENSATION

LOCATION	MONTHLY SERVICE	ANNUAL SERVICE
1. <u>Chico Municipal Center (930-640-5440)</u> (1 <sup>st</sup> Floor - North Side, 2 <sup>nd</sup> & 3 <sup>rd</sup> Floor)	\$ 2,500.00 <b><u>\$ 3,699.00</u></b>	\$ 30,000.00 <b><u>\$ 44,388.00</u></b>
2. <u>Chico Municipal Center (930-640-5440)</u> (1 <sup>st</sup> Floor - South Side)	\$ 400.00	\$ 4,800.00
3. <u>Chico Council Chamber (930-640-5440)</u>	\$ 565.43 <b><u>\$ 1,080.43</u></b>	\$ 6,785.16 <b><u>\$ 12,965.16</u></b>
4. <u>Municipal Services Center</u>		
a. Building 100 (930-640-5440)	\$ 400.38 <b><u>\$ 755.38</u></b>	\$ 4,804.56 <b><u>\$ 9,064.56</u></b>
b. Building 200 (929-630-5440)	\$ 250.00	\$ 3,000.00
c. Buildings 300 and 400 (930-640-5440)	\$ 200.00	\$ 2,400.00
5. <u>Public Works Department (930-640-5440)</u>	\$ 490.25	\$ 5,883.00
6. <u>Police Department (930-640-5440)</u>		
a. Office Areas	\$ 1,636.00 <b><u>\$ 2,306.00</u></b>	\$ 19,632.00 <b><u>\$ 27,672.00</u></b>
b. Temporary Holding Facility (Jail)	\$ 760.10	\$ 9,121.20
7. <u>Police Annex &amp; Gym/Ranger's Offices (930-640-5440)</u>	\$ 450.00 <b><u>\$ 537.00</u></b>	\$ 5,400.00 <b><u>\$ 10,944.00</u></b>
8. <u>Water Pollution Control Plant (850-670-5440)</u>	\$ 329.64	\$ 3,955.68

<b>9. <u>Fire Department (930-640-5440)</u></b>		
a. Fire Station No. 1	\$ 300.00	\$ 3,600.00
	<del>\$ N/A</del>	<del>\$ N/A</del>
b. Fire Station No. 2	\$ N/A	\$ N/A
c. Fire Station No. 3	\$ N/A	\$ N/A
d. Fire Station No. 4	\$ N/A	\$ N/A
e. Fire Station No. 5	\$ N/A	\$ N/A
f. Fire Training Center	\$ 553.00	\$ 6,636.00
<b>10. <u>Chico Municipal Airport (856-691-5440)</u></b>		
	\$ 750.00	\$ 9,000.00
<b><u>a. Airport Field Ops Building (856-691-5440)</u></b>	<b><u>\$ 325.00</u></b>	<b><u>\$ 3,900.00</u></b>
<b>11. <u>Parking Structure (853-660-5440)</u></b>		
	\$ 400.00	\$ 4,800.00
<b>12. <u>Amtrak Station (212-659-5440)</u></b>		
	\$ 500.53	\$ 6,006.36
<b>13. <u>Ringel Park Restrooms (002-682-5330)</u></b>		
	\$ 437.15	\$ 5,245.80
<b>14. <u>City Plaza Restroom (002-682-5330)</u></b>		
	\$ 680.75	\$ 8,169.00
<b>15. <u>Old Municipal Building (930-640-5440)</u></b>		
a. 1 <sup>st</sup> Floor (includes Police Substation)	\$ 694.77	\$ 8,337.24
b. 2 <sup>nd</sup> Floor	\$ 350.00	\$ 4,200.00
<b>16. <u>995 Fir Street (Old CHP) (930-640-5440)</u></b>		
	<b><u>\$ 630.00</u></b>	<b><u>\$ 7,560.00</u></b>
<b>TOTAL AMOUNT – ALL SERVICES:</b>	<b><u>\$12,648.00</u></b>	<b><u>\$151,776.00</u></b>
	<b><u>\$ 16,129.00</u></b>	<b><u>\$ 193,548.00</u></b>

**ADDITIONAL SERVICES (As requested):**

<b>A. <u>City Plaza Restrooms - Special Events (002-682-5330)</u></b>		
1. Special cleaning with 24 hours notice:		
a. Between the hours of 8:00 a.m. and 5:00 p.m.	\$ 34.00	per hour
b. Between the hours of 5:00 p.m. and 8:00 a.m.	\$ 36.00	per hour
2. Emergency call without 24 hours notice:	\$ 45.50	per hour
<b>B. <u>Delivery of City-Provided Janitorial Supplies</u></b>		
	\$ 45.50	per hour

C. Other Additional Services Requested by the City

1. Services requested with 24 hours notice	\$ 34.00	per hour
2. Emergency call without 24 hours notice	\$ 45.50	per hour
3. Pressure Washing	\$ 25.00	per hour
4. High-Power (3000 psi) Pressure Washing	\$ 45.00	per hour
5. Quarterly Dust Removal at 1460 Humboldt Road - Police Department (includes all horizontal surfaces, vents and window coverings)	\$ 575.00	Qtrly
<del>6. Airport Field Office/Supervisors Bathroom (Once a week)</del>	<del>—\$325.00</del>	<del>Weekly</del> <del>Monthly</del>
7. Transit Center Bathrooms (Twice (2) a day, Seven (7) days a week)	\$688.95	Weekly
<del>8. Police Department Gym Area (Once a week)</del> <del>Amendment No. 1</del>	<del>\$162.00</del>	<del>Monthly</del>



**CITY OF CHICO**

P.O. BOX 3420 CHICO, CA 95927-3420

**PURCHASE ORDER / PAYMENT AUTHORIZATION / CLAIM****No. 140370**

1. Date <b>February 1, 2019</b>	2. Date Check Required	3. Quote/Bid Reference (Complete if applicable) <input checked="" type="checkbox"/> Per Agreement/Amendment Dated <b>2/1/19</b> <input type="checkbox"/> Bid Quote Summary Attached <input type="checkbox"/> Sole Source/Vendor Approval Attached <input type="checkbox"/> Rotational Vendor	4. Preparing Dept/Off <b>PWD/O&amp;M/kg</b>
5. <input checked="" type="checkbox"/> Annual Master <input type="checkbox"/> Encumber <input type="checkbox"/> Payment Authorization <input type="checkbox"/> Confirming <b>1/31/24/31/</b>	6. Budgeted (Attach Budget to Actual Report) <input checked="" type="checkbox"/> Budgeted <input type="checkbox"/> Supplemental Appropriation No. <input type="checkbox"/> Approved Request for Over-Expenditure Attached	7. For Contractor's Retention Only: <input type="checkbox"/> Held by City <input type="checkbox"/> Paid to Escrow Agent <input type="checkbox"/> Paid to Contractor	
8. DELIVER TO (Point of Delivery Destination) City of Chico P.O. Box 3420 Chico, CA 95927-3420 REQUIRED DELIVERY DATE:		10. FUND(S) AND ACCOUNT(S) CHARGED:  <b>Various</b>	
9. VENDOR/CLAIMANT (Name and Address) <b>Tri County Building Maintenance</b> <b>Attn: Marina Zepeda</b> <b>728 Cherry Street, Suite D</b> <b>Chico, CA 95928</b>		PEID NO. <b>50386</b> <b>54190</b>	

**11. ORDER / CLAIM (Subject to conditions in Section 13.)**

QUANTITY ORDERED	UNIT	INV.	DESCRIPTION	PRICE PER UNIT	TOTAL PRICE
			Provide CUSTODIAL SERVICES for City-Owned Buildings as specified in Agreement. Compensation shall be made in accordance with Exhibit C of Agreement in a total monthly sum of <del>\$12,648.00</del> <b>\$16,129.00</b>  AUTHORIZED PURSUANT TO SECTION 3.20.060 OF THE CHICO MUNICIPAL CODE.  <b>Custodial Services</b> (Description (14 Characters))		
<b>ATTENTION VENDOR:</b> Mail your invoice with this Purchase Order Number noted thereon to FINANCE OFFICE, P.O. Box 3420, Chico, CA 95927-3420. Unless otherwise stated, ALL PRICES ARE FOB POINT OF DELIVERY, AS SPECIFIED IN SECTION 8, ABOVE. NO EXCEPTIONS.				Subtotal	
				<input type="checkbox"/> Sales Tax	
				<input type="checkbox"/> Use Tax	
				<b>TOTAL</b> ➡	

**12. Approvals**

A. Claimant (Authorized Signature)	B. Dept. Head (Authorized Signature)	C. City Manager (Authorized Signature)

**13. CERTIFICATION (Does not apply to Claim)**

I hereby certify that the goods and/or services ordered and reflected in Section 11, above, have been ☐ partially ☐ fully received or rendered satisfactorily, or ☐ that payment is authorized in this instance in advance of receipt of goods or services (e.g. equipment maintenance, subscriptions, dues, insurance premiums, etc.) Accordingly, I hereby certify that payment may be made to vendor named hereon, "Inventory Report" form is attached for each item checked in "INV." column in Section 11 above.

Date \_\_\_\_\_

By \_\_\_\_\_

Authorized Dept./Officer Signature

**RECEIVING COPY / PAYMENT AUTHORIZATION**